

NEWBOTTLE PARISH COUNCIL

MINUTES OF THE MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 17 SEPTEMBER 2018 AT 7.30PM

PRESENT: Chairman, Councillor Andrew Woods; Councillors Linda Baker, Adrian Kelly, Michael Loggin and Diana Sheasby.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer).

APOLOGIES: Parish Councillor Andrea Gladden submitted her apologies because she was ill, the apologies were accepted and the absence authorised.

Parish Councillor Richard Bland was not present.

41/18 DECLARATION OF INTERESTS – There were no declarations of interest.

42/18 MINUTES - The minutes of the meeting held on 16 July 2018 were taken as read, duly adopted and signed by the Chairman.

Resolved that the minutes of the meeting held on 16 July 2018 be approved.

43/18 MATTERS ARISING FROM THE MINUTES OF 16 JULY 2018 – There were no matters arising.

44/18 VILLAGE WEB SITE – Lisa Scanlon, Editor of the village web site was not present at the meeting.

Resolved that this item be deferred to the next meeting of the Parish Council. **Action TG**

45/18 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS - There was no report from District Councillor and County Councillor Rebecca Breese.

46/18 OPEN FORUM – There were no issues from residents.

47/18 VILLAGE MATTERS

- i) Farthinghoe Road Vehicle Activated Sign (VAS) – Councillor Adrian Kelly reported that he had spoken to Steve Barber at the County Council about progressing the installation of the pole for the VAS. The location plan which Mr Barber had provided to the Clerk was correct and could now be confirmed with him. Councillor Kelly would speak to Steve Barber again about other outstanding issues.

Resolved that the report be noted.

- ii) Pavilion and Playing Field/Playing Field Association – The Chairman reported that there would be a meeting on 9 October 2018 with James Love, Vic Beadle and Sean Pankhurst to discuss the lease.

Resolved that the report be noted.

- iii) Grit Bin on Cartwright Road/Farthinghoe Road – The Parish Council discussed taking over the responsibility for the maintenance of the grit bin on Cartwright Road/Farthinghoe Road from the County Council, following the County Council's decision to withdraw its support.

Resolved that:

- 1) the Parish Council agrees to take responsibility for the grit bin on Cartwright Road/Farthinghoe Road; and

NEWBOTTLE PARISH COUNCIL

- 2) the County Council be asked whether it is able to refill the grit bins in the village, on behalf of the Parish Council. **Action TG**
- iv) Bus Service – The 499 bus service had ceased in the village and there had been a very poor response to the Parish Council's request for support for an alternative service. Aynho and Kings Sutton Parish Councils had worked together to arrange a limited service between now and Christmas and Councillor Andrea Gladden had agreed to attend any future meetings about an alternative service.

Resolved that the report be noted.

48/18 PLANNING

- i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning applications, which had been submitted to South Northamptonshire Council.

S/2018/1850/FUL

Lagonda, Farthinghoe Road, Charlton
Single storey extension to create a self-contained annexe
No comments

S/2018/1983/FUL

20 Farthinghoe Road, Charlton
Replace existing conservatory with single storey extension to rear
No comments

- ii) **Resolved** that, it be noted that, the planning applications had been determined by South Northamptonshire Council's Planning Committee since the last meeting.

S/2018/0869/FUL & S/2018/0870/LBC

Newbottle Manor Road to Church, Newbottle

Change window to door on east elevation. Remove lean-to, replace one window, change window to door and insert new door on north elevation. Replace window with door and remove a door on west elevation. Replace one roof light and install two new roof lights on south elevation. Demolish some outbuildings. Convert garage and adjoining sheds to habitable accommodation, reconfigure windows and doors and install new chimney and shutters. Excavation work for below ground drainage and repairs/replacements to the existing below ground pipework.
Approved

49/18 FINANCE

- i) Accounts - The Clerk submitted to the Parish Council, the accounts to be paid.

Resolved that the following accounts be approved for payment:

T Goss – Salary September 2018	£119.00
T Goss – Expenses for September 2018	£2.80
HMRC – September 2018 payment	£29.80
Charlton Memorial Hall – Room Hire	£130.00
M Brown – Work to the Parish Council's Noticeboard	£188.00

- ii) Bank Reconciliation - Prior to the meeting, the Clerk had circulated the bank reconciliations as at 17 September 2018 for the Lloyds TSB bank accounts.

Resolved that the bank reconciliation for the Lloyds TSB bank accounts be noted.

NEWBOTTLE PARISH COUNCIL

- iii) Internal Audit 2018/2019 – The Parish Council considered the Letter of Engagement from Arrow Accounting to complete the internal audit for 2018/2019

Resolved that Arrow Accounting be appointed to complete the internal audit for 2018/2019. **Action TG**

- 50/18 CORRESPONDENCE** – The Chairman reported that Lady Deborah Hayter had requested a letter of support from the Parish Council to accompany the Memorial Hall's application for grant funding. It was agreed to support the application. **Action TG**

The Chairman reported that the Clerk had received a number of complaints from residents with regard to the Gigaclear installation. As this was beyond the control of the Parish Council, a standard response would now be sent to all those who contacted the Parish Council.

The Clerk reported that the speed limit signs at the entrances to the village, which needed to be repainted because as they were fading, should be reported to the Street Doctor. **Action TG**

- 51/18 MEETING DATES** - The Parish Council noted the following meeting dates, all commencing at 7.30pm at Charlton Memorial Hall (unless otherwise stated):

- 15 October 2018
- 19 November 2018
- No meeting in December 2018

- 52/18 ITEMS FOR THE NEXT AGENDA**

1. Playing Field and Pavilion Project

(The meeting closed at 8.05pm)

Signed, Chairman – 15 October 2018