

# NEWBOTTLE PARISH COUNCIL

## MINUTES OF THE MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 21 JANUARY 2019 AT 7.30PM

**PRESENT:** Councillors Linda Baker, Adrian Kelly, Michael Loggin and Diana Sheasby.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer) and two members of the public.

**APOLOGIES:** Parish Councillor Richard Bland submitted his apologies because he was at work, the apologies were accepted and the absence authorised.

Parish Councillor Andrea Gladden submitted her apologies because she was on holiday, the apologies were accepted and the absence authorised.

Parish Councillor Andrew Woods submitted his apologies because he was at work, the apologies were accepted and the absence authorised.

In the absence of the Chairman, Councillor Michael Loggin chaired the meeting.

**77/18 DECLARATION OF INTERESTS** – There were no declarations of interest.

**78/18 MINUTES** - The minutes of the meeting held on 19 November 2018 were taken as read, duly adopted and signed by the Chairman.

**Resolved** that the minutes of the meeting held 19 November 2018 be approved and signed by the Chairman.

**79/18 MATTERS ARISING FROM THE MINUTES OF 21 NOVEMBER 2018** – There were no matters arising.

**80/18 VILLAGE WEB SITE** – Lisa Scanlon attended the meeting and reported that she had completed a poll on Facebook and 90% of the people who had responded, had been positive about advertising on the village web site. Three people had since expressed an interest in advertising their own business on the web site.

Lisa had also met with Julia Rands and they felt that a nominal charge of £12 per year to include a small advert for local businesses would be suitable. Lisa had drafted a request form and the advertising strategy would be in conjunction with The Link. Costs would be adjusted if adverts were included in both The Link and on the web site.

All payments would be made to the Parish Council and any surplus funds, once the domain name and hosting for the web site had been paid, would be donated to causes in the village, such as the pavilion project. However, it was not envisaged there would be much in the way of surplus funds.

Lisa was thanked for all her hard work on the web site.

**Resolved** that the report be noted.

**81/18 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS** - There was no report from District Councillor and County Councillor Rebecca Breese.

**82/18 OPEN FORUM** – There were no residents' issues.

**83/18 VILLAGE MATTERS**

- i) Farthinghoe Road Vehicle Activated Sign (VAS) – Councillor Adrian Kelly reported that the pole for the VAS had now been installed and he asked whether Steve Barber could be requested to assist with erecting the VAS.

## NEWBOTTLE PARISH COUNCIL

**Resolved** that:

- 1) the report be noted;
  - 2) Steve Barber at Northants Highways be asked for his assistance with erecting the VAS; and **Action TG**
  - 3) Helen Holland be asked for a progress report with regard to the two speed signs being moved out along Farthinghoe Road. **Action TG**
- ii) Pavilion and Playing Field/Playing Field Association – There was no update on the Pavilion and Playing Field/Playing Field Association, however fundraising was continuing and if anyone wished to make a donation, they should contact the Clerk.

**Resolved** that the report be noted.

### 84/18 PLANNING

- i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning application, which had been submitted to South Northamptonshire Council.  
Manor Farm, Charlton  
New agricultural grain store  
No comments
- ii) **Resolved** that, it be noted that, since the last meeting, the following planning application had been determined by South Northamptonshire Council's Planning Committee/Planning Officers.  
S/2018/2427/FU  
Forceleap Farm Road to Hinton Airfield Newbottle  
Proposed one cattle shed (108m<sup>2</sup>) to create 4 individual calving pens, build a roof only link (144m<sup>2</sup>) between the new shed and 4 bays of an existing cattle building, place 2 shipping containers (15m<sup>2</sup> each = 30m<sup>2</sup>) on the site for storage  
Approved

### 85/18 FINANCE

- i) Accounts - The Clerk submitted to the Parish Council, the accounts to be paid.

**Resolved** that the following accounts be approved for payment:

T Goss – Salary January 2019	£119.00
T Goss – Expenses for January 2019	£6.08
HMRC – January 2019 payment	£29.80
Eon – Electricity for street lighting	£490.10
Eon – Street lighting maintenance	£113.15
Pixel Concepts – New PC Web Site	£452.27

- ii) Bank Reconciliation - Prior to the meeting, the Clerk had circulated the bank reconciliations as at 21 January 2019 for the Lloyds TSB bank accounts.

**Resolved** that the bank reconciliation for the Lloyds TSB bank accounts be noted.

- iii) Grass Cutting Contract 2019/2020 – Prior to the meeting, the quote from Mr M Dempsey for the grass cutting contract for 2019/2020 had been circulated to the Parish Council. Mr Dempsey had confirmed that he would not be increasing his costs from 2018/2019.

**Resolved** that the grass cutting contract for 2019/2020 be awarded to Mr M Dempsey. **Action TG**

## NEWBOTTLE PARISH COUNCIL

- iv) Budget/Precept 2019/2020 – Prior to the meeting, a draft budget had been circulated to the Parish Council.

Following a discussion, it was felt that the precept should be increased by £1000, up to £12,000 to create a fund for the street lights, which would need to be replaced due to the bulbs becoming obsolete.

**Resolved** that budget be approved and the precept for 2019/2020 be set at £12,000. **Action TG**  
**Action TG**

- 86/18 CORRESPONDENCE** – Councillor Adrian Kelly reported on the new Keep Britain Tidy signs which had become available, which illuminated in the dark and encouraged dog owners to clean up after their pets. The signs were quite expensive at £25 each, with a minimum order of 10, therefore the Clerk agreed to ask Adderbury Parish Council if it would like to purchase some signs and split the cost. **Action TG**

- 87/18 MEETING DATES** - The Parish Council noted the following meeting dates, all commencing at 7.30pm at Charlton Memorial Hall (unless otherwise stated):

- 18 February 2019
- 18 March 2019
- 15 April 2019 (Annual Parish Meeting)
- 20 May 2019
- 17 June 2019
- 15 July 2019
- No meeting in August 2019

**88/18 ITEMS FOR THE NEXT AGENDA**

1. Street Lighting

(The meeting closed at 8.20pm)

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Signed, Chairman – 18 February 2019