

NEWBOTTLE PARISH COUNCIL

MONDAY 15 NOVEMBER 2021

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

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9 November 2021

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 15 November 2021 at 7.30pm** at the Memorial Hall, Main Road, Charlton to transact the business set out in the Agenda below, and you are invited to attend.

County and District Councillor Rebecca Breese is also invited to attend, along with District Councillors Rosie Herring and Richard Solesbury-Timms

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

AGENDA

1. **Apologies for absence** - To receive any apologies for absence from the meeting.
2. **Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
3. **Minutes** - To approve the minutes of the meeting held on 20 September 2021. **(Attached)**
4. **Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 20 September 2021.
5. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish. **(Maximum of ten minutes in total for this item)**
6. **Reports from District and County Councillors** - To receive reports from the District and County Councillors.
7. **Village/Environment Matters**
 - i) Playing Field and Pavilion – To receive an update from Playing Field Development Working Group.
 - ii) Big Jubilee Lunch – To note that the 'Big Jubilee Lunch' is being held on Sunday 5 June 2022 at the playing field.

- iii) The Queens Green Canopy - To discuss a suggestion that saplings could be planted in the Myers Close play area as part of the Platinum Jubilee celebrations.
- iv) Street Lighting – To receive an update on the progress with the street lighting review.

8. **Parish Council Matters**

- i) Protocol for Marking the Death of a Senior Figure – To note the arrangements in place for marking the death of a senior figure.
- ii) Training – To remind Councillors about the Parish Council’s training policy and the need to undertake training courses. <https://www.newbottleparishcouncil.co.uk/securedocs/NPC%20Training%20Policy.pdf>

9. **Planning**

- i) To note the planning applications considered by the Parish Council, since the last meeting: None
- ii) To note the planning application decision made by West Northants Council, since the last meeting:

WNS/2021/0625/MAF

Colready Farm Farthinghoe Road Charlton

Erection of 2 No. livestock buildings with associated Approval 06/10/2021 feed bins, hardstandings, manure midden, dirty water, tank and drainage attenuation pond
Approval

10. **Finance**

- i) Parish Council Income and Approval of Accounts for Payment - To note the income since the last meeting and approve the accounts for payment. **(To follow)**
- ii) Bank Reconciliation - To note the bank reconciliation. **(To follow)**
- iii) Budget and Precept 2022/2023 – To agree the budget and precept for 2022/2023. **(To follow)**
- iv) Appointment of Internal Auditor 2021/2022 – To discuss the appointment of the Internal Auditor for 2021/2022.
- v) CIL Payments – To note the CIL payment which the Parish Council will be receiving from West Northants Council.

11. **Correspondence** - To circulate any further items of correspondence.

12. **Meeting Dates** - Future meeting dates for Newbottle Parish Council are stated below. They will commence at 7.30pm and will be held on Zoom until further notice. Please contact the Clerk for the joining details.

- 17 January 2022
- 21 March 2022
- 25 April 2022 (Annual Parish Meeting)

13. **Items for the Next Agenda/Items of Information**

- Pools Allotment Committee