

NEWBOTTLE PARISH COUNCIL

MONDAY 16 NOVEMBER 2020

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

(01295) 710965
newbottleparishcouncil@yahoo.co.uk
www.newbottleparishcouncil.co.uk

9 November 2020

Dear Councillor,

A meeting of the Parish Council will be held on Zoom on **Monday 16 November 2020 at 7.30pm** at the Memorial Hall, Charlton to transact the business set out in the Agenda below, and you are summoned to attend.

To enable you to attend the meeting, the Zoom meeting ID and password will be sent to you in due course.

Members of the public are advised to contact the Clerk to the Parish Council if they wish to attend the meeting. Please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Apologies for absence** - To receive any apologies for absence from the meeting.
2. **Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
3. **Minutes** - To approve the minutes of the meeting held on 21 September 2020. **(Attached)**
4. **Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 21 September 2020.
5. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish. **(Maximum of ten minutes in total for this item)**
6. **Reports from District and County Councillors** - To receive reports from the District and County Councillors.
7. **Village/Environment Matters**
 - i) Playing Field and Pavilion – To receive an update on progress with the project.
 - ii) Housing Needs Survey – To discuss the response to the queries raised by the Parish Council relating to the Housing Needs Survey.
 - iii) Food Boxes – To note that the delivery of the free food boxes in the village can be resumed for those who are in need during the pandemic.

- iv) Farthinghoe By-Pass – To discuss the proposal for a by-pass around Farthinghoe. **(Information previously circulated)**
- v) Charlton Village Shop & Post Office – To discuss the future of the village shop and post office.
- vi) Village Christmas Tree – To discuss the village Christmas tree and any support that the community requires.

8. **Parish Council Matters**

- i) Parish Council Elections - To consider the need to promote the May 2021 elections.

9. **Planning**

- i) To note the planning applications considered by the Parish Council, since the last meeting: None
- ii) To note the results of planning applications determined by South Northamptonshire Council's Planning Committee/Planning Officers:
S/2020/1518/LDP
Certificate of Lawfulness for Proposed Development comprising of an extension to existing outbuilding Bell Cottage, Farthinghoe Road, Charlton
- iii) To note the works to trees (for information only): None

10. **Finance**

- i) Approval of Accounts for Payment - To approve the accounts for payment. **(To follow)**
- ii) Bank Reconciliation - To note the bank reconciliation. **(To follow)**
- iii) Budget and Precept 2021/2022 – To approve the budget and precept for 2021/2022. **(To follow)**
- iv) Appointment of Internal Auditor 2020/2021 – To discuss the appointment of the Internal Auditor for 2020/2021. **(To follow)**

11. **Correspondence** - To circulate any items of correspondence.

12. **Public and Press** - To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 13 on the grounds that it could involve the likely disclosure of private and confidential information.

13. **Scribe Accounts** – To consider a quote from Scribe Accounts to provide the Parish Council with an accounting package. **(Report to follow)**

14. **Meeting Dates** - Future meeting dates for Newbottle Parish Council are stated below. They will commence at 7.30pm and will be held on Zoom until further notice. Please contact the Clerk for the joining details.

- 18 January 2021
- 15 March 2021
- 19 April 2021 (Annual Parish Meeting)
- 17 May 2021
- 19 July 2021
- 20 September 2021
- 15 November 2021

15. **Items for the Next Agenda/Items of Information**

