

# NEWBOTTLE PARISH COUNCIL

MONDAY 18 MARCH 2024

Clerk & Responsible Financial Officer  
Theresa Goss  
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12 March 2024

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 18 March 2024 at 7.30pm** at the Memorial Hall, Main Road, Charlton to transact the business set out in the Agenda below, and you are summoned to attend.

West Northamptonshire Unitary Authority Councillors Rebecca Breese, Rosie Herring and Richard Solesbury-Timms are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Apologies for absence** - To receive any apologies for absence from the meeting. **7:30pm**
2. **Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.  
**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**  
**7:30pm - 7:35pm**
3. **Minutes** - To approve the minutes of the meeting held on 17 January 2024. **(Attached)**  
**7:35pm – 7:40pm**
4. **Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 17 January 2024.  
**7:40pm – 7:45pm**
5. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.  
**(Maximum of ten minutes in total for this item)**  
**7.45pm – 7:55pm**
6. **Reports from Unitary Authority Councillors** - To receive reports from the West Northamptonshire (Unitary Authority) Councillors.  
**7:55pm – 8:05pm**
7. **Village/Environment Matters**  
**8:05pm – 8:25pm**
  - i) Playing Field and Pavilion – To receive an update from Playing Fields Association (PFA).

- ii) Myers Close Play Area – To discuss new equipment for the play area.
- iii) Traffic Calming – To discuss traffic calming in the village.
- iv) Hazel Haskins – To note that Hazel Haskins has passed away and condolences be sent to the family.
- v) Footpath Works – To discuss cutting back the vegetation on the Green Lane footpath.
- vi) Annual Parish Meeting – To discuss the Annual Parish Meeting being held on Monday 15 April 2024 at 7.30pm.
- vii) Litter Pick – To agree a date for the annual village litter pick.

8. **Parish Council Matters**  
**8:25pm – 8:35pm**

- i) Training – To remind Councillors about the Parish Council’s training policy and the need to undertake training courses. <https://www.newbottleparishcouncil.co.uk/securedocs/NPC%20Training%20Policy.pdf>

9. **Planning**  
**8:35pm – 8:45pm**

- i) To note the planning applications considered by the Parish Council, since the last meeting:
  - 2024/0350/FULL  
 High Cottage Main Street Charlton  
 Proposed single storey side extension, single storey rear kitchen extension and two storey sitting room and bedroom rear extension  
 No objections
  - 2024/0627/FULL  
 Brann-dell, 1 Farthinghoe Road, Charlton  
 Dropped kerb application  
 No objections
  - 2024/0360/FULL  
 1 Myers Close Charlton  
 Proposed first floor rear extension above the existing ground floor with internal alterations  
 No objections
  - 2024/0926/TCA  
 Newbottle And Charlton Primary School Green Lane Charlton  
 To fell 1x Elm and 1x Laburnum and works to 1x Maple and the Tree across the Boundry Line  
 No objections
- ii) To consider the following planning application:
  - 2024/1330/FULL  
 Weldon, Brackley Road, Newbottle  
 Proposed two storey side extension, loft conversion, rear roof dormer, external render finish to existing external walls, and porch with associated internal and external works.
- iii) To note the planning application decisions made by West Northants Council, since the last meeting:
  - None
- iv) West Northamptonshire Local Plan – To make comments on the consultation process regarding the settlement of Charlton.

10. **Finance**  
**8:45pm – 8:55pm**

- i) Financial Matters
  - To approve the accounts for payment; and
  - To note the receipts received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(Reports to follow)**
- ii) Budgeting Monitoring 2023/2024 – To note the budget monitoring report for 2023/2024. **(To follow)**
- 11. **Correspondence** - To circulate any further items of correspondence.  
**8:55pm – 9:00pm**
- 12. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 13 on the grounds that it could involve the likely disclosure of private and confidential information.  
**9:00pm**
- 13. **Clerk and Responsible Financial Officer** – To review the salary of the Clerk and Responsible Financial Officer for 2024/2025.  
**9:00pm – 9:05pm**
- 14. **Meeting Dates** - Future meeting dates for Newbottle Parish Council are stated below. They will commence at 7.30pm at the Memorial Hall, Charlton.  
15 April 2024 (Annual Parish Meeting)  
20 May 2024  
15 July 2024  
16 September 2024  
18 November 2024  
**9:05pm**
- 15. **Items for the Next Agenda/Items of Information 9:05pm**