

# NEWBOTTLE PARISH COUNCIL

MONDAY 18 JUNE 2018

Clerk & Responsible Financial Officer  
Theresa Goss  
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11 June 2018

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 18 June 2018 at 7.30pm** at the Memorial Hall, Charlton to transact the business set out in the Agenda below, and you are summoned to attend.

Councillor R Breese has been invited to attend as District Councillor and County Councillor.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Apologies for absence** - To receive any apologies for absence from the meeting.
2. **Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.  
  
**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**
3. **Minutes** - To approve the minutes of the meeting held on 21 May 2018. **(Attached)**
4. **Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 21 May 2018.
5. **Gigaclear Installations** – Gary Sewell and Chris Duff to attend the meeting to discuss the installations Gigaclear have been carrying out in the village.
6. **Open Forum** – Members of the public are invited to raise any items which concern the Parish. **(Maximum of ten minutes in total for this item)**
7. **Reports from District and County Councillors** - To receive reports from the District and County Councillors.
8. **Village Matters**
  - i) Farthinghoe Road Vehicle Activated Sign (VAS) – To receive an update on the installation of the VAS.
  - ii) Playing Field and Pavilion/Playing Field Association (PFA) – To discuss any issues with regard to the playing field and the pavilion or the PFA.
  - iii) Church Footpath – To discuss maintenance works to the Church footpath.
9. **Parish Council Matters**
  - i) Parish Council Documents – To approve the following documents: **(To follow)**

- Asset Register 2018/2019
- Risk Management Log 2018/2019
- Financial Regulations 2018/2019
- Standing Orders 2018/2019
- Complaints Procedure
- Freedom of Information Policy
- GDPR/Data Protection Policies

10. **Planning**

- To note the planning applications considered by the Parish Council, since the last meeting: S/2018/0870/LBC, Newbottle Manor Road to Church, Newbottle – No comments
- To note the results of planning applications determined by South Northamptonshire Council's Planning Committee/Planning Officers: None

11. **Finance**

- Cemetery – To consider a request from the PCC for an additional £100 from the Parish Council towards managing the Cemetery
- Approval of Accounts for Payment - To approve the accounts for payment. **(To follow)**
- Bank Reconciliation - To note the bank reconciliation. **(To follow)**
- Internal Audit 2017/2018 – To approve the following documents: **(To follow)**
  - Internal Audit Report 2017/2018
  - Effectiveness of the Internal Audit 2017/2018
  - Statement of Internal Audit Control 2017/2018

12. **Correspondence** - To circulate any items of correspondence.

13. **Meeting Dates** - Future meeting dates are as follows, and will commence at 7.30pm at the Memorial Hall, Charlton unless stated otherwise:
- 16 July 2018
  - 17 September 2018
  - 15 October 2018
  - 19 November 2018

14. **Items for the Next Agenda/Items of Information**