

# NEWBOTTLE PARISH COUNCIL

MONDAY 20 MARCH 2023

Clerk & Responsible Financial Officer  
Theresa Goss  
3 Tanners Close  
Middleton Cheney  
Banbury, OX17 2GD

(01295) 710965  
newbottleparishcouncil@yahoo.co.uk  
www.newbottleparishcouncil.co.uk

13 March 2023

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 20 March 2023 at 7.30pm** at the Memorial Hall, Main Road, Charlton to transact the business set out in the Agenda below, and you are summoned to attend.

County and District Councillor Rebecca Breese is also invited to attend, along with District Councillors Rosie Herring and Richard Solesbury-Timms

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Apologies for absence** - To receive any apologies for absence from the meeting. **7:30pm**
2. **Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.  
**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**  
**7:30pm**
3. **Minutes** - To approve the minutes of the meeting held on 16 January 2023. **(Attached)**  
**7:30pm – 7:35pm**
4. **Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 16 January 2023.  
**7:35pm – 7:40pm**
5. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.  
**(Maximum of ten minutes in total for this item)**  
**7.40pm – 7:50pm**
6. **Reports from District and County Councillors** - To receive reports from the District and County Councillors.  
**7:50pm – 8:00pm**
7. **Village/Environment Matters**  
**8:00pm – 8:20pm**
  - i) **Playing Field and Pavilion** – To receive an update from Playing Field Association (PFA) including a request for funds for a storage solution and funds for relaying of the hedge.

- ii) Flag Pole – To discuss erecting a Flag Pole in the village and consideration of a quote.
- iii) Parking at Junction – To discuss issues of inconsiderate and dangerous parking in the village.
- iv) Defibrillator Training – To discuss defibrillator training for the community.

8. **Parish Council Matters**  
**8:20pm – 8:40pm**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.
- ii) Parish Council Responsibilities – To allocate the following responsibilities to Councillors:
  - Monthly monitoring of the Myers Close play area
- iii) Play areas at Myers Close and Farthinghoe Road – To discuss new play equipment for the play areas.
- iv) No Mow May 2023 – To discuss taking part in the 'No Mow May' initiative.

9. **Planning**  
**8:40pm – 8:50pm**

- i) To note the planning applications considered by the Parish Council, since the last meeting:  
WNS/2022/2329/FUL  
4 Cartwright Road, Charlton  
A rear extension to the dwelling and replacement of a flat roof at the rear with a pitched roof to match the original roof. Conversion and extension of the garage to create habitable accommodation, for use by family members and with short term holiday letting use.  
No objections
- ii) To note the planning application decision made by West Northants Council, since the last meeting:  
WNS/2022/2329/FUL  
4 Cartwright Road, Charlton  
A rear extension to the dwelling and replacement of a flat roof at the rear with a pitched roof to match the original roof. Conversion and extension of the garage to create habitable accommodation, for use by family members and with short term holiday letting use.  
Approved
- iii) WNS/2023/0288/FUL – To consider an application at Colready Farm Farthinghoe Road, Charlton for the erection of a cattle shed.

10. **Finance**  
**8:50pm – 9:00pm**

- i) Parish Council Income, Uncashed Payments & Receipts and Approval of Accounts for Payment - To note the income since the last meeting, the uncashed payments and approve the accounts for payment. **(To follow)**
- ii) Bank Reconciliation - To note the bank reconciliation. **(To follow)**
- iii) Budgeting Monitoring 2022/2023 – To note the budget monitoring report from April 2022 to March 2023. **(To follow)**
- iv) The Coronation of King Charles III, 6 May 2023 – To consider making a contribution to village events to celebrate the Coronation.

11. **Correspondence** - To circulate any further items of correspondence.  
**9:00pm – 9:05pm**
  
12. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 13 on the grounds that it could involve the likely disclosure of private and confidential information.  
**9:05pm**
  
13. **Clerk and Responsible Financial Officer** – To undertake a salary review for the Clerk and Responsible Financial Officer for 2023/2024.  
**9:05pm – 9:10pm**
  
14. **Meeting Dates** - Future meeting dates for Newbottle Parish Council are stated below. They will commence at 7.30pm at the Memorial Hall, Charlton.
  - Monday 17 April 2023 (Annual Parish Meeting)
  - Monday 15 May 2023
  - Monday 17 July 2023
  - Monday 18 September 2023
  - Monday 20 November 2023**9:10pm**
  
15. **Items for the Next Agenda/Items of Information**  
**9:10pm**