

NEWBOTTLE PARISH COUNCIL

MONDAY 20 SEPTEMBER 2021

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

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13 September 2021

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 20 September 2021 at 7.30pm** at the Memorial Hall, Main Road, Charlton to transact the business set out in the Agenda below, and you are invited to attend.

County and District Councillor Rebecca Breese is also invited to attend, along with District Councillors Rosie Herring and Richard Solesbury-Timms

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Apologies for absence** - To receive any apologies for absence from the meeting.
2. **Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.
Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
3. **Minutes** - To approve the minutes of the meeting held on 19 July 2021. **(Attached)**
4. **Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 19 July 2021.
5. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish. **(Maximum of ten minutes in total for this item)**
6. **Reports from District and County Councillors** - To receive reports from the District and County Councillors.
7. **Village/Environment Matters**
 - i) **Playing Field and Pavilion** – To receive an update from Playing Field Development Working Group, discuss a playing field booking policy and receive an update on the use of the field by Brackley Athletic FC.
 - ii) **'The Queen's Green Canopy'** – To receive an update on the discussions regarding the initiative to mark Her Majesty The Queen's Platinum Jubilee celebrations. <https://queensgreencanopy.org/>

- iii) Defibrillator – To discuss purchasing a defibrillator to be located at the playing field.
- iv) Street Lighting – To receive an update on the progress with the street lighting review.
- v) Speeding Issues – To receive an update from Councillor Mark Bracey following his meeting with the County Council Highways Officers regarding speeding issues in the village.
- vi) Assets of Community Value – To discuss assets of community value in the village.
- vii) Village Parking – To discuss the parking issues in the village.

8. Parish Council Matters

- i) Parish Council Meetings, Post May 2021 – To agree the following:

Resolved that all of the decisions which have been made by the Clerk and Responsible Financial Officer, under delegated authority, based on recommendations made by the Parish Council, since 7 May 2021 be approved.

- ii) Training – To remind Councillors about the Parish Council's training policy and the need to undertake training courses. <https://www.newbottleparishcouncil.co.uk/securedocs/NPC%20Training%20Policy.pdf>

9. Planning

- i) Planning Policy at West Northants Council – To discuss planning policy with County and District Councillor Rebecca Breese.
- ii) To note the planning applications considered by the Parish Council, since the last meeting:

WNS/2021/1071/TCA at 1 The Walnuts Main Street Charlton
Walnut Tree in front garden - reduce height by 2.0-2.5m and shape. Carry out a 5% crown thin. Remove all arisings.
Approved

10. Finance

- i) Parish Council Income and Approval of Accounts for Payment - To note the income since the last meeting and approve the accounts for payment. **(To follow)**
- ii) Bank Reconciliation - To note the bank reconciliation. **(To follow)**
- iii) Budget Monitoring – To note the budget monitoring from April to September 2021
- iv) Bank Account Signatories – To discuss the signatories on the Parish Council bank account.

11. **Correspondence** - To circulate any further items of correspondence.

12. **Meeting Dates** - Future meeting dates for Newbottle Parish Council are stated below. They will commence at 7.30pm and will be held on Zoom until further notice. Please contact the Clerk for the joining details.

- 15 November 2021
- 17 January 2022

13. Items for the Next Agenda/Items of Information

- Poores Allotment Committee