

# NEWBOTTLE PARISH COUNCIL

MONDAY 21 MARCH 2022

Clerk & Responsible Financial Officer  
Theresa Goss  
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Middleton Cheney  
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15 March 2022

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 21 March 2022 at 7.30pm** at the Memorial Hall, Main Road, Charlton to transact the business set out in the Agenda below, and you are summoned to attend.

County and District Councillor Rebecca Breese is also invited to attend, along with District Councillors Rosie Herring and Richard Solesbury-Timms

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Apologies for absence** - To receive any apologies for absence from the meeting.
2. **Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.  
  
**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**
3. **Minutes** - To approve the minutes of the meeting held on 27 January 2022. **(Attached)**
4. **Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 27 January 2022.
5. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish. **(Maximum of ten minutes in total for this item)**
6. **Reports from District and County Councillors** - To receive reports from the District and County Councillors.
7. **Village/Environment Matters**
  - i) Playing Field and Pavilion – To receive an update from Playing Field Development Working Group.
  - ii) Defibrillator – To discuss the publicity and training following the purchase of a defibrillator for the Playing Field.
  - iii) Street Lighting – To receive an update on the progress with the street lighting review.

- iv) Annual Parish Meeting (APM) – To note that the APM will be held on Saturday 7 May 2022 at 10.30am at the Memorial Hall.
- v) Village Litter Pick – To note that the village litter pick will be held on Friday 1 April 2022, starting at 6pm at the Memorial Hall, Charlton.
- vi) Poors Allotment Committee – To receive a report on the work of the Poors Allotment Committee.

#### 8. **Parish Council Matters**

- i) Training – To remind Councillors about the Parish Council’s training policy and the need to undertake training courses. <https://www.newbottleparishcouncil.co.uk/securedocs/NPC%20Training%20Policy.pdf>

#### 9. **Planning**

- i) To note the planning applications considered by the Parish Council, since the last meeting:

WNS/2022/0197/FUL  
6 Farthinghoe Road, Charlton  
Proposed single storey rear extension to the garage and part conversion of the garage to a home office.  
No objection

WNS/2022/0224/FUL  
Hinton In The Hedges Airfield Road To Walltree Farm Steane  
The erection of a skydiving simulator training facility to support the existing Hinton Skydiving School  
No objection, with concerns

- ii) To note the planning application decision made by West Northants Council, since the last meeting:

WNS/2022/0530/T CA  
Wheelwrights Main Street Charlton  
Tree works  
Approved

#### 10. **Finance**

- i) Parish Council Income, Uncashed Payments and Approval of Accounts for Payment - To note the income since the last meeting, the uncashed payments and approve the accounts for payment. **(To follow)**
- ii) Bank Reconciliation - To note the bank reconciliation. **(To follow)**
- iii) Budget Monitoring – To note the budget monitoring report from April 2021 to March 2022. **(To follow)**
- iv) Bank Account Signatories – To confirm that Councillor Michael Loggin and Struan Kenton be added as signatories to the Parish Council bank accounts.

11. **Correspondence** - To circulate any further items of correspondence.

12. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 13 on the grounds that it could involve the likely disclosure of private and confidential information.

13. **Clerk and Responsible Financial Officer** – To review the salary of the Clerk and Responsible Financial Officer for 2022/2023.

14. **Meeting Dates** - Future meeting dates for Newbottle Parish Council are stated below. They will commence at 7.30pm at the Memorial Hall, Charlton.

- Saturday 7 May 2022 at 1030am (Annual Parish Meeting)
- Monday 16 May 2022
- Monday 18 July 2022
- Monday 19 September 2022
- Monday 21 November 2022

15. **Items for the Next Agenda/Items of Information**