

# NEWBOTTLE PARISH COUNCIL

THURSDAY 27 JANUARY 2022

Clerk & Responsible Financial Officer  
Theresa Goss  
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21 January 2022

Dear Councillor,

A meeting of the Parish Council will be held on **Thursday 27 January 2022 at 7.30pm** at the Memorial Hall, Main Road, Charlton to transact the business set out in the Agenda below, and you are invited to attend.

County and District Councillor Rebecca Breese is also invited to attend, along with District Councillors Rosie Herring and Richard Solesbury-Timms

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Apologies for absence** - To receive any apologies for absence from the meeting.
2. **Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.  
**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**
3. **Minutes** - To approve the minutes of the meeting held on 15 November 2021. **(Attached)**
4. **Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 15 November 2021.
5. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish. **(Maximum of ten minutes in total for this item)**
6. **Reports from District and County Councillors** - To receive reports from the District and County Councillors.
7. **Village/Environment Matters**
  - i) Playing Field and Pavilion – To receive an update from Playing Field Development Working Group.
  - ii) The Queens Green Canopy - To discuss the planting of saplings in the Myers Close play area as part of the Platinum Jubilee celebrations.
  - iii) Defibrillator – To receive an update on the defibrillator for the Playing Field.

- iv) Street Lighting – To receive an update on the progress with the street lighting review.
- v) Annual Parish Meeting (APM) – To note that the APM will be held on Monday 25 April 2022 at 7.30pm.

## 8. Parish Council Matters

- i) Delegated Powers to the Clerk – To discuss delegating Parish Council powers to the Clerk, in the event that physical Parish Council meetings cannot be held and meetings are held on-line.
- ii) Play Area Annual Inspections – To note the annual play areas inspections for Myers Close and the playing field. **(Previously circulated)**
- iii) Training – To remind Councillors about the Parish Council's training policy and the need to undertake training courses. <https://www.newbottleparishcouncil.co.uk/securedocs/NPC%20Training%20Policy.pdf>

## 9. Planning

- i) To note the planning applications considered by the Parish Council, since the last meeting:

S/2020/2394/FUL

Hunters Hatch Main Street Charlton

Part demolition of existing single storey. Proposed twostorey and part single storey rear extension. Re-roofing of existing garage and enclosure - Amended scheme to include a part demolition of existing single storey. Proposed two-storey and part single storey rear extension. Re-roofing of existing garage and enclosure

No objections

WNS/2021/1929/FUL & WNS/2021/1930/LBC

Newbottle Manor Road to Church Newbottle

Replacement of existing 1980s garden pond with a new swimming pool and associated works including use of existing ancillary buildings for mechanical plant.

No objections

- ii) To note the planning application decision made by West Northants Council, since the last meeting:

S/2020/2394/FUL

Hunters Hatch Main Street Charlton

Part demolition of existing single storey. Proposed twostorey and part single storey rear extension. Reroofing of existing garage and enclosure

Approved

## 10. Finance

- i) Parish Council Income, Uncashed Payments and Approval of Accounts for Payment - To note the income since the last meeting, the uncashed payments and approve the accounts for payment. **(To follow)**
- ii) Bank Reconciliation - To note the bank reconciliation. **(To follow)**
- iii) Standing Orders and Financial Regulations – To discuss amendments to ensure they record a consistent value for formal tender action, ideally, given the average annual spend, at a lower value than currently recorded in the Financial Regulations.
- iv) Internal Auditors Interim Report 2021/2022 – To note the interim report for 2021/2022. **(To follow)**
- v) Budget Monitoring – To note the budget monitoring report from April 2021 to January 2022. **(To follow)**

- 11. **Correspondence** - To circulate any further items of correspondence.

12. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 13 on the grounds that it could involve the likely disclosure of private and confidential information.
13. **Grass Cutting Contract** – To discuss the grass cutting contract for 2022/2023.
14. **Meeting Dates** - Future meeting dates for Newbottle Parish Council are stated below. They will commence at 7.30pm and will be held on Zoom until further notice. Please contact the Clerk for the joining details.
  - 21 March 2022
  - 25 April 2022 (Annual Parish Meeting)
15. **Items for the Next Agenda/Items of Information**
  - Poors Allotment Committee