

NEWBOTTLE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 15 NOVEMBER 2021 AT 7.30PM

PRESENT: Chairman Councillor Michael Loggin: Councillors Linda Baker, Phil Marshall and Wayne Rule.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer) and District Councillor Rosie Herring.

APOLOGIES: Parish Councillor Mark Bracey submitted his apologies because he was at work, the apologies were accepted and the absence authorised.

Parish Councillor Struan Kenton submitted his apologies because he was at work, the apologies were accepted and the absence authorised.

Parish Councillor Kevin Ridge submitted his apologies because he had another appointment, the apologies were accepted and the absence authorised.

42/21 Declaration of Interests – There were no declarations of interest.

43/21 Minutes - The minutes of the meeting held on 20 September 2021 were taken as read, duly adopted and signed by the Chairman.

Resolved that the minutes of the meeting held on 20 September 2021 be approved and signed by the Chairman.

44/21 Matters Arising from the Minutes of 20 September 2021 – There were no matters arising.

45/21 Open Forum – There were no residents in attendance.

46/21 Reports from County and District Councillors – District Councillor Rosie Herring introduced herself to the Parish Council. Councillor Herring advised on her background and that she was Chair of People Overview and Scrutiny Committee at West Northants Council. Councillor Herring also made some suggestions on where grant funding for the Pavilion project could be obtained from.

The Chairman thanked Councillor Herring for attending the meeting.

47/21 Village Matters

- i) Playing Field and Pavilion – The Parish Council received an update from Playing Field Development Working Group. Councillor Phil Marshall reported that the Working Group had convened a number of meetings and was currently formulating a Business Plan. It was reported that the new sapling trees, which had been ordered as part of the celebrations to mark HM The Queen's Platinum Jubilee had arrived and would be planted in the playing field and Alice Townsend was overseeing this.

Resolved that:

- 1) the report be noted; and
- 2) a tree be donated to the Primary School to plant in their grounds. **Action PM**

- ii) Big Jubilee Lunch – The Parish Council was advised that the 'Big Jubilee Lunch' was being held on Sunday 5 June 2022 at the playing field.

Resolved that the report be noted.

- iii) 'The Queen's Green Canopy' – The Parish Council discussed a suggestion that saplings trees could be planted in the Myers Close play area as part of the Platinum Jubilee celebrations.

Resolved that:

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- 1) the resident who made the suggestion be asked to establish the land ownership and the views of residents in the area and this be reported back to the Parish Council to be considered, before a decision is made; and **Action TG**
 - 2) a note be included in The Link asking residents if they had any other suggested sites where the trees could be located. **Action TG**
- iv) Street Lighting – Prior to the meeting, the Parish Council received an update on the street lighting review from Councillors Kevin Ridge. Councillor Ridge had reviewed the street lighting and contacted Eon for an amended quote and Councillor Wayne Rule gave the Parish Council a verbal update on a site meeting.

Resolved that the report be noted.

48/21 Parish Council Matters

- i) Protocol for Marking the Death of a Senior Figure – The Parish Council discussed the arrangements in place for marking the death of a senior figure and the Clerk reported that she had been liaising with the PCC.

Resolved that the report be noted.

- ii) Training – The Chairman reminded Councillors about the Parish Council's training policy and the need to undertake training courses.

Resolved that the report be noted.

49/21 Planning

- i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning applications and works to trees, which had been submitted to South Northamptonshire Council: None

- ii) **Resolved** that, it be noted that, since the last meeting, the following planning application had been determined by South Northamptonshire Council's Planning Committee/Planning Officers:
Committee/Planning Officers:

WNS/2021/0625/MAF

Colready Farm Farthinghoe Road Charlton

Erection of 2 No. livestock buildings with associated Approval 06/10/2021 feed bins, hardstandings, manure midden, dirty water, tank and drainage attenuation pond

Approval

50/21 Finance

- i) Parish Council Income and Approval of Accounts for Payment - The Clerk submitted to the Parish Council, the income since the last meeting and the accounts to be paid.

Recommended that the income be noted and the following be approved for payment:

Theresa Goss – Salary and expenses for November and December 2021	
HMRC – Payments for November and December 2021	
Eon – Electricity Account	£634.56
Theresa Goss - Book of Condolence, pens, tablecloth and frame	£57.86
Theresa Goss – Official image of HM The Queen	£92.40
Pixel Concepts – Annual Web Site Hosting	£178.80
S Cochrane – Cleaning Road Signs	£60.00

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- ii) Bank Reconciliation - Prior to the meeting, the Clerk had circulated the bank reconciliations as at 15 November 2021 for the Lloyds TSB and Unity Trust bank accounts.

Resolved that the bank reconciliation for the Lloyds TSB and Unity Trust Bank accounts be noted.

- iii) Budget and Precept for 2022/2023 – The Parish Council discussed the Budget and Precept for 2022/2023.

Resolved that the Budget be approved and the Precept for 2022/2023 be set at £13,500. **Action TG**

- iv) Appointment of Internal Auditor 2021/2022 – The Clerk recommended that the Parish Council appointed Auditing Solutions Ltd to complete the internal audit for 2021/2022.

Resolved that Auditing Solutions be appointed for the internal audit for 2021/2022. **Action TG**

- v) CIL Payment – Prior to the meeting, the Clerk had circulated an email from West Northants Council advising that the Parish Council would be receiving a CIL payment relating to the two houses which have been built on Hogg Lane.

Resolved that the report be noted.

51/21 Correspondence – There was no further correspondence.

52/21 Meeting Dates - The Parish Council noted the following meeting dates, all commencing at 7.30pm at the Memorial Hall, Charlton.

- 17 January 2022
- 21 March 2022
- 25 April 2022 (Annual Parish Meeting)
- 18 July 2022
- 19 September 2022
- 21 November 2022

53/21 Items for the Next Agenda

- Poors Allotment
- Myers Close Play Area

(The meeting closed at 9.15pm)

Signed, Chairman – 17 January 2022