

These minutes have been agreed by the Chairman and are now subject to approval at the Parish Council meeting on 18 January 2021

NEWBOTTLE PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON ZOOM ON MONDAY 16 NOVEMBER 2020 AT 7.30PM

PRESENT: Chairman: Councillor Andrew Woods; Councillors Linda Baker, Michael Loggin and Diana Sheasby.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer).

APOLOGIES: Parish Councillor Richard Bland submitted his apologies because he was at work, the apologies were accepted and the absence authorised.

Parish Councillor Andrea Gladden submitted her apologies because she had another appointment, the apologies were accepted and the absence authorised.

40/20 Declaration of Interests – There were no declarations of interest.

Resolved that the interests be noted.

41/20 Minutes - The minutes of the meeting held on 21 September 2020 were taken as read, duly adopted and signed by the Chairman.

The Chairman advised that Adrian Kelly had resigned from the Parish Council and the Councillors expressed their thanks to Adrian for his work on the Parish Council, particularly in relation to the traffic issues and the VAS on Farthinghoe Road.

Resolved that the minutes of the meeting held on 21 September 2020 be approved and signed by the Chairman.

42/20 Matters Arising from the Minutes of 21 September 2020 – There were no matters arising.

44/20 Open Forum – No issues were raised.

45/20 Reports from County and District Councillors - There was no report from the County & District Councillor Rebecca Breese.

46/20 Village Matters

i) Playing Field and Pavilion – There was no update on the pavilion project. The Chairman advised that there was funding available for this type of project, however it needed a member of the community to lead on it.

Resolved that the report be noted.

ii) Housing Needs Survey – The Parish Council discussed the response from Midland Rural Housing to the queries raised by the Parish Council relating to the Housing Needs Survey.

Resolved that:

- 1) the report be noted;
- 2) the results of the Housing Needs Survey be shared with the village. **Action TG**

iii) Food Boxes – The Clerk reported that the delivery of the free SOFEA food boxes in the village had been resumed for those who were in need during the pandemic.

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Resolved that the report be noted.

- iv) Farthinghoe By-Pass – The Parish Council discussed the proposal for a by-pass around Farthinghoe.

Resolved that the Farthinghoe By-pass be supported, with the route of the by-pass being to the north of Farthinghoe. **Action TG**

- v) Charlton Village Shop & Post Office – The Parish Council discussed the future of the village shop and post office.

Resolved that this item be deferred to an extraordinary meeting of the Parish Council on 30 November 2020. **Action TG**

- vi) Village Christmas Tree – The Parish Council discussed the village Christmas tree and agreed to make a donation to support the project.

Resolved that a donation of £50.00 be made towards the village Christmas tree. **Action TG**

47/20 Parish Council Matters

- i) Vacancy/Parish Council Elections 2021– The Parish Council discussed the vacancy on the Parish Council and a number of members of the community were suggested as possible new Councillors. It was also noted that Parish Council elections would be held in May 2021 and a number of current Councillors would be stepping down.

Resolved that the report be noted.

48/20 Planning

- i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning applications and works to trees, which had been submitted to South Northamptonshire Council: None
- ii) **Resolved** that, it be noted that, since the last meeting, the following planning application had been determined by South Northamptonshire Council's Planning Committee/Planning Officers:
Committee/Planning Officers:
- iii) S/2020/1475/MAF
Walltree House Walltree House Farm Road To Walltree Farm, Steane,
Change the use of Walltree House and grounds from a solely dwellinghouse use (C3), to a mixed use of ongoing dwellinghouse use (C3) and private hire function venue (D2) and use of agricultural land for the positioning of temporary structures allowing for outdoor events
Objection

49/20 Finance

- i) Accounts - The Clerk submitted to the Parish Council, the accounts to be paid.

Resolved that the following be approved for payment:

T Goss – Salary Nov 2020	£126.20
T Goss – Expenses for Nov 2020	£12.82
T Goss – Salary for Dec 2020	£126.20
HMRC – Nov 2020 payment	£31.60
HMRC – Dec 2020 payment	£31.60

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Eon – Electricity supply for street lighting	£605.09 (d/d)
Charlton Memorial Hall – Room Hire	£13.00
Adderbury Parish Council – Use of Zoom Account	£7.20
Starboard Systems Ltd – Scribe Accounts	£534.00
T Goss – Domain Renewal for three years	£28.79
Graham Knight – Grass Cutting at the Playing Field	£600.00
Della Wolfe – Donation to Village Christmas Tree	£50.00
Royal British Legion – Remembrance Day Wreath	£30.00

- ii) Bank Reconciliation - Prior to the meeting, the Clerk had circulated the bank reconciliations as at 16 November 2020 for the Lloyds TSB bank accounts.

Resolved that the bank reconciliation for the Lloyds TSB bank accounts be noted.

- iii) Budget and Precept 2021/2022 – Prior to the meeting, the draft budget for 2021/2022 had been circulated to the Parish Council.

Resolved that:

- 1) the budget for 2021/2022 be approved; and
- 2) the precept for 2021/2022 be set at £13,000. **Action TG**

- iv) Internal Audit 2020/2021 – The Parish Council discussed the appointment of the Internal Auditor for 2020/2021.

Resolved that the quote from Auditing Solutions Ltd be approved for the 2020/2021 internal audit.
Action TG

50/20 Correspondence – There was no further correspondence.

51/20 Exclusion of the Public and Press

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minute numbered 52/20 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

52/20 Scribe Accounts – The Parish Council considered a quote from Scribe Accounts to provide the Parish Council with an accounting package.

Resolved that the quote from Scribe Accounts be approved. **Action TG**

53/20 Meeting Dates - The Parish Council noted the following meeting dates, all commencing at 7.30pm at on Zoom:

- 18 January 2021
- 15 March 2021
- 19 April 2020 (Annual Parish Meeting)
- 19 July 2021
- 20 September 2021
- 15 November 2021

54/20 Items for the Next Agenda

- Grass cutting contract for 2021/2022
- Co-option

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(The meeting closed at 8.30pm)

Signed, Chairman – 21 January 2021

DRAFT