

These minutes have been agreed by the Chairman and are now subject to approval at the Parish Council meeting on 18 November 2019

NEWBOTTLE PARISH COUNCIL

DRAFT MINUTES OF THE MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 16 SEPTEMBER 2019 AT 7.30PM

PRESENT: Chairman: Councillor Andrew Woods; Councillors Linda Baker, Andrea Gladden, Michael Loggin and Diana Sheasby.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer).

APOLOGIES: Parish Councillor Adrian Kelly submitted his apologies because he was unwell, the apologies were accepted and the absence authorised.

Councillor Richard Bland was not present.

27/19 Declaration of Interests – There were no declarations of interest.

28/19 Minutes - The minutes of the meeting held on 15 July 2019 were taken as read, duly adopted and signed by the Chairman.

Resolved that the minutes of the meeting held on 15 July 2019 be approved and signed by the Chairman.

29/19 Matters Arising from the Minutes of 15 July 2019 – There were no matters arising.

30/19 Reports from County and District Councillors - There was no report from the County & District Councillor Rebecca Breese.

31/19 Open Forum – There were no residents in attendance.

32/19 Village Matters

i) Playing Field and Pavilion – There was no update on the project at the playing field and pavilion.

Resolved that the report be noted.

ii) Sponsor a PCSO – The Clerk reported that the general response from surrounding Parish Councils was that they were not in favour of supporting this scheme

Resolved that the report be noted and the Scheme not be progressed at this time.

iii) Street Lighting – The Parish Council discussed the village street lighting and felt that the lights should be replaced, as and when the bulbs needed to be replaced.

Resolved that the report be noted. **Action TG**

iv) Poors Allotment Charity – Councillor Linda Baker gave an update on the Poors Allotment Charity and advised that very few people in the village were now eligible to receive the coal donated by the Charity.

Resolved that the report be noted.

v) Footpaths in the Parish – The Parish Council discussed a request from a resident for a Permissive Path or Public Right of Way, from Charlton Cemetery to Newbottle Woods, in the fields on the north side of the road. There was also a request for the removal of stiles and kissing gates for easier access.

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The Footpath Warden, Sir Paul Hayter, had been consulted and he was in favour of the request of a footpath from Charlton Cemetery to Newbottle Woods.

Resolved that:

- 1) a request be made to the Astrop Estate for a permissive footpath from Charlton Cemetery to Newbottle Woods; **Action TG**
- 2) the stiles and kissing gates along the footpaths in the Parish are not removed; and
- 3) the County Council be asked to cut back the vegetation overhanging the Public Right of Way which runs from the Brackley Road, behind Cartwright Road to the playing field. **Action TG**

Action TG

- vi) South Northants Council's Draft Sport and Leisure Strategy 2018-2024, 'Active Lives for Everybody' – The Parish Council discussed the Strategy which had been circulated prior to the meeting.

Resolved that the Parish Council has no comments on the South Northants Council's Draft Sport and Leisure Strategy 2018-2024. **Action TG**

- vii) Dog Waste Bin – The Parish Council discussed the siting of the new dog waste bin, following a complaint about the original location.

Resolved that the dog waste bin be located on Farthinghoe Road, near the gateway at the entrance of the village, on the opposite side of the road to the houses. **Action TG**

33/19 Planning

- i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning applications and works to trees, which had been submitted to South Northamptonshire Council.

Part of Wheatsheaf Barn (The Calf Pen), Charlton House Farm, Evenley Road, Hinton In the Hedges
Determination as to whether prior approval is required (under Class Q of Part 3 of the above Order) for the change of use of an agricultural building to a dwelling house (Use Class C3) in respect of: the transport and highways impacts of the development; noise impacts of the development; contamination risks on the site; flooding risks on the site; whether the siting and location of the buildings makes it impractical or undesirable to change the use; and the design and external appearance of the building
No comments

S/2019/1430/FUL & S/2019/1431/LBC

Felden House, Main Street, Charlton

Replacement of single storey rear timber garden room/greenhouse with new glazed extension under slate tiled roof.

No comments

- ii) **Resolved** that, it be noted that, since the last meeting, the following planning application had been determined by South Northamptonshire Council's Planning Committee/Planning Officers.

S/2019/1088/TCA

High Cottage, Main Street, Charlton

Fell one Leyland Cypress

Approved

S/2019/1024/PA

Land at Manor Farm Road to Church Newbottle

Determination as to whether prior approval is required (under Class R of Part 3 of the above Order) for the change of use of an agricultural building to a flexible use within shops, financial and professional services, restaurants and cafes, business, storage or distribution, hotels, or assembly or leisure in respect of: the transport and highways impacts of the development; noise impacts of the development;

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contamination risks on the site; flooding risks on the site; whether the siting and location of the building makes it impractical or undesirable to change the use.
Prior approval not required

S/2019/1430/FUL & S/2019/1431/LB
Felden House, Main Street, Charlton
Replacement of single storey rear timber garden room/greenhouse with new glazed extension under slate tiled roof
Approved

34/19 FINANCE

- i) Accounts - The Clerk submitted to the Parish Council, the accounts to be paid.

Resolved that:

- 1) the following accounts be approved for payment:

T Goss – Salary September 2019	£126.20
T Goss – Expenses for September 2019	£4.88
HMRC – September 2019 payment	£31.40
T Goss – Salary October 2019	£126.20
HMRC – October 2019 payment	£31.60
Glasdon UK – Dog Waste Bin	£235.03
Mark Brown - Installation of Dog Waste Bin	£38.00
Charlton Memorial Hall – Hire of Hall	£52.00
Eon – Electricity for street lighting	£598.52
Eon – Street lighting Maintenance	£107.99

- 2) a direct debit to Eon be arranged, for the payments of the electricity account for the street lighting in the village. **Action TG**
- ii) Bank Reconciliation - Prior to the meeting, the Clerk had circulated the bank reconciliations as at 16 September 2019 for the Lloyds TSB bank accounts.
- Resolved** that the bank reconciliation for the Lloyds TSB bank accounts be noted.
- iii) Appointment of Internal Auditor 2019/2020 – Prior to the meeting, the Parish Council had received the Letter of Engagement from Arrow Accounting with regard to the completion of the internal audit for 2019/2020.

Resolved that Arrow Accounting be appointed as the Internal Auditor for 2019/2020. **Action TG**

35/19 MEETING DATES - The Parish Council noted the following meeting dates, all commencing at 7.30pm at Charlton Memorial Hall (unless otherwise stated):

- No meeting in October 2019
- 18 November 2019
- No meeting in December 2019

(The meeting closed at 8.30pm)

Signed, Chairman – 18 November 2019