

# NEWBOTTLE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON WEDNESDAY 17 JANUARY 2024 AT 7.30PM

**PRESENT:** Councillor Michael Loggin Chairman; Councillors Linda Baker, Jordan Bolton, Wayne Rule and Matthew Walsh.

**ALSO IN ATTENDANCE:** Theresa Goss, Clerk and Responsible Financial Officer and one member of the public.

**59/23 Apologies** – Parish Councillor Mark Bracey submitted his apologies because he was at work.

Parish Councillor Kevin Ridge submitted his apologies because he was at work.

**Resolved** that the apologies from Parish Councillors Mark Bracey and Kevin Ridge be authorised and the absences be approved.

**60/23 Declaration of Interests** – There were no declarations of interest.

**61/23 Minutes** - The minutes of the meeting held on 20 November 2023 were taken as read, duly adopted and signed by the Chairman.

**Resolved** that the minutes of the meeting held on 20 November 2023 be approved and signed by the Chairman.

**62/23 Matters Arising from the Minutes of 20 November 2023**

Minute Number 49/23 (iii) – Village Matters – The request for double yellow lines would not be progressed at the moment because it was hoped residents would find a suitable solution to the issue.

**63/23 Open Forum** – A resident addressed the Parish Council about the proposed double yellow lines on Myers Way and Farthinghoe Road junction. The parking situation had been dangerous for about two years, when pulling in and out of Myers Way onto Farthinghoe Road.

Visibility was very low due to all the parked vehicles and the resident was in favour of double yellow lines, but realised the measures would only displace the issue to further down Myers Way and Farthinghoe Road. The parking issues had improved slightly in the last few weeks, but it had the potential to easily get worse again. The resident proposed that four and five parking spaces could be erected on the verge on Farthinghoe Road.

The Chairman advised that Helen Howard from West Northants Council had been asked about this proposal at a site meeting, but was not in favour of it. However, Helen would be contacted again to discuss the matter further.

### **Action TG**

The resident also advised on a pothole on Charlton Road, which needed to be reported to West Northants Council. **Action TG**

*(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents within its minutes, unless they were speaking in an official capacity)*

**64/23 Reports from the Unitary Authority Councillors** – There were no reports from the West Northants Unitary Authority Councillors.

**65/23 Village Matters**

i) Playing Field Association (PFA) – The Chairman reported that the next PFA meeting was being held the following week and there would be an update at the next meeting.

**Resolved** that the report be noted.

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- ii) Myers Close Play Area – Councillor Jordan Bolton reported that he had requested a quote from Kompan for new play equipment, but they had requested a budget for the project. Sovereign had attended a site meeting with Councillor Bolton and had provided a quote. Wicksteed had not yet responded to the request for a quote.

A grant application would be submitted to Valencia in due course, however they required three quotes to be submitted with the application. Therefore, Councillor Bolton would contact Kompan and Wicksteed again to obtain their quotes.

Councillor Bolton was thanked for his work on this project.

**Resolved** that the report be noted.

- iii) Traffic Calming – The Chairman reported that West Northants Council would not support a 20mph speed restriction in the village and the Parish Council did not have enough money to match fund other measures.

The Chairman agreed to contact Della Wolf with regard to the Charlton Crew distributing the '20 is plenty' stickers in the village.

**Resolved** that the '20 is Plenty' stickers be distributed around the village by Charlton Crew. **Action ML**

- iv) Asset of Community Value – The Clerk reported that she had contacted Richard Bland on two occasions and was awaiting a reply.

**Resolved** that the report be noted.

- v) No Mow May – The Parish Council discussed taking part in No Mow May, which involved the grass verges not being cut during May 2024, to encourage biodiversity.

**Resolved** that 'No Mow' May be supported, but the Myers Close and Memorial Hall play areas not be included. **Action TG**

### 66/23 Parish Council Matters

- i) Training – The Chairman reminded Councillors about the Parish Council's training policy and the need to undertake training courses.  
<https://www.newbottleparishcouncil.co.uk/securedocs/NPC%20Training%20Policy.pdf>

**Resolved** that the report be noted.

### 67/23 Planning

- i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning applications and works to trees, which had been submitted to West Northamptonshire Unity Authority:

Cornerstone, Farthinghoe Road, Charlton  
Replacement dwelling  
No objections

- ii) **Resolved** that, it be noted that, since the last meeting, the following planning application had been determined by West Northants Unity Authority Planning Committee/Planning Officers:

2023/7280/TCA  
Hunters, Hatch Main, Street Charlton

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T1 - Walnut - Crown Reduction by 1.5m, Crown Lift Away from Driveway Entrance, Public Lane and Garden Boundary Wall by 3m  
Approved

2023/7221/FULL  
Cornerstone Farthinghoe Road Charlton  
Replacement dwelling  
Approved

- iii) Walnut House, Main Street, Charlton  
1 x Copper Beach, removal of 2 x Lawson Cypress and 1 x storm damaged tree  
No objections

## 68/23 Finance

- i) Parish Council Receipts, Uncashed Payments and Receipts and Approval of Accounts for Payment - The Clerk submitted to the Parish Council, the receipts since the last meeting, the uncashed payments and receipts and the accounts to be paid.

**Resolved** that the income and uncashed payments and receipts be noted and accounts be approved for payment, as detailed in appendix 1 to the Minutes.

- ii) Bank Reconciliation - Prior to the meeting, the Clerk had circulated the bank reconciliations as at 17 January 2024 for the Unity Trust bank accounts.

**Resolved** that the bank reconciliation for the Unity Trust bank accounts be noted.

- iii) Budgeting Monitoring 2023/2024 – The Parish Council considered a budget monitoring report for 2023/2024.

**Resolved** that the report be noted.

- v) Internal Auditor's Interim Report 2023/2024 – The Parish Council discussed the interim Internal Auditor's report for 2023/2024.

**Resolved** that the report be noted. **Action TG**

69/23 **Correspondence** – There was no further correspondence.

70/23 **Meeting Dates** - The Parish Council noted the following meeting dates, all commencing at 7.30pm at the Memorial Hall, Charlton.

- 18 March 2024
- 15 April 2024 (Annual Parish Meeting)
- 20 May 2024
- 15 July 2024
- 16 September 2024
- 18 November 2024

## 71/23 Items for Future Meetings

- Charlton Welcome Newsletter
- Annual Parish Meeting
- Annual Litter Pick

(The meeting closed at 8.30pm)

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Signed, Chairman – 18 March 2024