

# NEWBOTTLE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON ZOOM ON MONDAY 19 JULY 2021 AT 7.30PM

**PRESENT:** Chairman Michael Loggin: Councillors Linda Baker, Phil Marshall, Kevin Ridge and Wayne Rule.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer).

**APOLOGIES:** Parish Councillor Struan Kenton submitted his apologies because he was on working, the apologies were accepted and the absence authorised.

Parish Councillor Mark Bracey submitted his apologies because he was unwell, the apologies were accepted and the absence authorised.

**15/21 Declaration of Interests** – There were no declarations of interest.

**16/21 Minutes** - The minutes of the meetings held on 17 May 2021 were taken as read, duly adopted and signed by the Chairman.

**Recommended** that the minutes of the meetings held on 17 May 2021 be approved and signed by the Chairman.

**17/21 Matters Arising from the Minutes of 17 May 2021** – There were no matters arising.

**18/21 Open Forum** – There were no residents in attendance.

**19/21 Reports from County and District Councillors** - There were no reports from County and District Councillor Rebecca Breese or from District Councillors Rosie Herring and Richard Solesbury-Timms.

**20/21 Village Matters**

- i) Playing Field and Pavilion – Councillor Phil Marshall reported that the Working Group had met and had established their four main aims. A ‘Have Your Say’ Day was being held on 31 July 2021 from 10am to 1pm at the Playing Field for residents to make their own suggestions on the future use of the field. Ideas boxes were also located in the village shop and the Rose and Crown PH. The next meeting of the Working Group was scheduled for 3 August 2021.

**Recommended** that the report be noted.

- ii) ‘The Queen’s Green Canopy’ – The Parish Council discussed the initiative to mark Her Majesty The Queen’s Platinum Jubilee celebrations and whether the Parish Council should participate by planting new trees in the village.

**Recommended** that Councillor Kevin Ridge to contact Alice Townsend to discuss whether trees could be planted on the playing field. **Action KR**

- iii) Village Book Swap – The Parish Council discussed the book swap initiative which had previously been based in the bus shelter on Green Lane.

**Recommended** that:

- 1) it be noted that Jenny Rule has volunteered to take responsibility for the book swap in the bus shelter on Green Lane; and
  - 2) a note be included in The Link to advise residents that the initiative is being restarted. **Action TG**
- iv) Street Lighting – The Parish Council discussed the street lighting in the village and agreed to appoint two Councillors to a complete a review of the street lights.

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**Recommended** that Councillors Wayne Rule and Kevin Ridge to liaise with Eon with regard to the review of the street lighting. **Action TG**

- v) Speeding Issues – The Parish Council was due to receive an update from Councillor Mark Bracey following his meeting with the County Council Highways Officers regarding speeding issues in the village, however Councillor Bracey was not in attendance.

**Recommended** that:

- 1) this item be deferred to the next meeting when Councillor Mark Bracey is present; **Action MB**
  - 2) Helen Howard from the County Council be contacted with regard to the missing VAS pole on Farthinghoe Road; and **Action TG**
  - 3) it be noted that additional temporary signage asking drivers to slow down had been erected.
- vi) Assets of Community Value – The Parish Council discussed registering The Rose and Crown, Memorial Hall and Charlton Playing Field as assets of community value.

**Recommended** that this item be deferred to a future meeting. **Action TG**

### 21/21 Parish Council Matters

- i) Parish Council Responsibilities – The Parish Council discussed appointing a Councillor to the Memorial Hall Committee.

**Recommended** that Councillor Wayne Rule be appointed to the Memorial Hall Committee. **Action WR/TG**

- ii) Training – The Chairman reminded Councillors about the Parish Council's training policy and the need to undertake training courses.

**Recommended** that the report be noted.

### 22/21 Planning

- i) **Recommended** that, it be noted that, since the last meeting, the Parish Council had considered the following planning applications and works to trees, which had been submitted to South Northamptonshire Council:

WNS/2021/0579/FUL  
The Reivers, Farthinghoe Road, Charlton  
Proposed Single Storey Rear Extension.  
No objections

WNS/2021/0625/MAF  
Colready Farm Farthinghoe Road Charlton  
Erection of 2 No. livestock buildings with associated feed bins, hardstandings, manure midden, dirty water tank and drainage attenuation pond.  
Observations

- ii) **Recommended** that, it be noted that, since the last meeting, the following planning application had been determined by South Northamptonshire Council's Planning Committee/Planning Officers.  
Committee/Planning Officers:

S/2020/2391/RES  
Land off Hogg Lane Charlton  
Variation of conditions 1 (Plans) 2 & 3 (materials) 4 (metre housings) 5 (driveway details) 6 (floor levels), 7 (Construction details) and 8 (water drainage) of S/2019/1210/RES (Application for the approval of reserved matters comprising of layout, scale, appearance, landscaping, and drainage, development

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approved under outline planning permission S/2018/0036/OUT Two detached dwellings (outline)  
Additional floorspace within the roof and roof lights on rear elevations  
Approved

S/2021/0067/MAF

Manor Farm, Charlton

Variation of Condition 2 plans - S/2020/0468/MAF, Variation of condition 2 (plans) of S/2018/2627/MAF  
Approved

### 23/21 Finance

- i) Parish Council Income and Approval of Accounts for Payment - The Clerk submitted to the Parish Council, the income from 1 April 2021 and the accounts to be paid.

**Recommended** that the income be noted and the following be approved for payment:

Theresa Goss – Salary and expenses for June, July & August 2021	
HMRC – Payments for June, July & August 2021	
Eon – Electricity for street lighting	£598.52
Diana Sheasby – Refund for postage	£2.00
Adderbury Parish Council – Use of Zoom Account	£7.20
Adderbury Parish Council – Use of Equipment	£30.00
Keith Wilks – Grass cutting on the Playing Field	£200.00
PCC – Grant for Cemetery Maintenance	£650.00
PCC – Grant for The Link	£150.00
Came & Company – Parish Council Insurance	£1017.07
Wix.xom – Domain name for three years for village web site	£57.16
Eon Street Lighting Maintenance – Quarterly Charge	£107.99
Light Shield o/s 20 Farthinghoe Road	£54.00
Northants CALC Ltd – Cllr Training	£44.00

- ii) Bank Reconciliation - Prior to the meeting, the Clerk had circulated the bank reconciliations as at 19 July 2021 for the Lloyds TSB bank accounts.

**Recommended** that the bank reconciliation for the Lloyds TSB bank accounts be noted.

- iii) Budget Monitoring – The Parish Council discussed the budget monitoring from April to July 2021.

**Recommended** that the report be noted.

- iv) Playing Field Association – The Parish Council discussed a booking policy and the banking arrangements for the funds in the Playing Field Association account.

**Recommended** that:

- 1) further information on the Trust arrangements be obtained before a decision is made on a bookings policy; and **Action KR**
- 2) a separate Parish Council Unity Trust bank account be used for the playing field funds. **Action TG**

**24/21 Correspondence** – The Parish Council had been advised that a number of footpaths were difficult to pass due to the hedges from adjoining land, overhanging the boundaries. It was agreed Mick Dempsey would be asked to address these issues and cut back the hedges. **Action TG/ML**

### 25/21 Exclusion of the Public and Press

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**Recommended** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minute numbered 26/21 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

**26/21 Playing Field** – The Parish Council discussed the legal agreements and rent, for use of the playing field by Brackley Athletic FC and Charlton FC.

**Recommended** that the legal agreement with Brackley Athletic FC be approved. **Action TG**

**27/21 Meeting Dates** - The Parish Council noted the following meeting dates, all commencing at 7.30pm at the Memorial Hall, Charlton.

- 20 September 2021
- 15 November 2021

**28/21 Items for the Next Agenda**

- Sign on playing field gate
- Poors Allotment
- Assets of Community Value
- Playing Field Booking Policy
- Speeding Issues

(Note: In accordance with Parish Council minute number 87/20,

*'the Parish Council agrees to grant the Clerk and Responsible Financial Officer, delegated authority to make decisions on behalf of the Parish Council, where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline'*

the Clerk and Responsible Financial Officer, confirms all of the decisions made during the advisory Annual Parish Council meeting held on 19 July 2021).

(The meeting closed at 9.10pm)

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Signed, Chairman – 20 September 2021