

# NEWBOTTLE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 20 SEPTEMBER 2021 AT 7.30PM

**PRESENT:** Chairman Councillor Michael Loggin: Councillors Linda Baker, Mark Bracey, Struan Kenton, Kevin Ridge and Wayne Rule.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer), County and District Councillor Rebecca Breese and District Councillor Richard Solesbury-Timms.

**APOLOGIES:** Parish Councillor Phil Marshall submitted his apologies because he was on holiday, the apologies were accepted and the absence authorised.

District Councillor Rosie Herring.

**29/21 Declaration of Interests** – There were no declarations of interest.

**30/21 Minutes** - The minutes of the meetings held on 19 July 2021 were taken as read, duly adopted and signed by the Chairman.

**Resolved** that the minutes of the meetings held on 19 July 2021 be approved and signed by the Chairman.

**31/21 Matters Arising from the Minutes of 19 July 2021** – There were no matters arising.

**32/21 Planning Policy at West Northants Council** – District Councillor Richard Solesbury-Timms introduced himself to the Parish Council and Councillor Rebecca Breese advised on how the case work was split between the three Ward Councillors. The work was split by functions, such as health and planning rather than Parish boundaries. Councillor Rosie Herring dealt with health matters and Councillor Breese dealt with planning matters. Councillor Solesbury-Timms would be dealing with other matters.

Councillor Breese provided information on the new Unity Authority and the ways in which they would be working, with regard to matters such as enforcement and planning. With regard to the strategic sites in the area, this was part of a call for potential sites for development. Councillor Breese was also encouraging the West Northants Council to respond to planning applications in the Cherwell area.

At West Northants Council, it was business as usual, whilst they worked on the merger. Work would also be starting on the Farthinghoe Bypass.

A new Masterplan was emerging for the Horton Hospital and it was hoped there would be increased funding, as well as a reorganisation of the buildings on the site.

The Councillors advised that the main issue concerning the village at the moment, was traffic volume and its speed and especially around the Primary School. There was a discussion about the need for traffic calming in the village and how this could be completed.

There was also a discussion about Section 106 funds and whether it would be available for the playing field and pavilion project. Councillor Breese reported that there was Covid-19 funding available and she would advise the Clerk if any came to her attention.

The ongoing issues of fly tipping at Newbottle Woods was also raised. Councillor Breese advised that the rubbish should be collected within two days once it was reported.

Councillors Breese and Solesbury-Timms were thanked for attending the meeting and they left at this point.

**33/21 Open Forum** – There were no residents in attendance.

**34/21 Reports from County and District Councillors** – This item had been covered earlier in the meeting.

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## 35/21 Village Matters

- i) Playing Field and Pavilion – The Parish Council received an update from Playing Field Development Working Group. There was another meeting of the Working Group later in the month.

The Clerk advised that Brackley Athletic FC were very pleased with the playing field which they were using for their junior footpath matches.

**Resolved** that the report be noted.

- ii) 'The Queen's Green Canopy' – The Parish Council received an update on the discussions regarding the initiative to mark Her Majesty The Queen's Platinum Jubilee celebrations. Councillor Phil Marshall had ordered 60 trees to be delivered in November 2021. They would be planted in the playing field, at the Primary School and at the Newbottle Estate.

**Resolved** that the report be noted.

- iii) Defibrillator – The Parish Council discussed purchasing a defibrillator to be located at the playing field. The Clerk advised that the cost for a mobile defibrillator would be around £800, plus there would be ongoing maintenance costs for replacement batteries and pads.

**Resolved** that a mobile defibrillator be purchased to be located in the pavilion at the playing field on Farthinghoe Road and the Parish Council will keep the unit maintained. **Action TG**

- iv) Street Lighting – The Parish Council received an update on the street lighting review. Councillor Kevin Ridge reported that he had received a list of the street lights in the village as well as a quote for replacing the obsolete lamps for LED's. He would provide another update at the next meeting.

**Resolved** that the report be noted.

- v) Speeding Issues – The Parish Council received an update from Councillor Mark Bracey following his meeting with the County Council Highways Officers regarding speeding issues in the village. During the meeting, signs asking drivers to slow down were erected and it was felt that a traffic calming project in the village could be progressed, with support from the community.

**Resolved** that the report be noted and the community be invited to lead on a traffic calming project, on behalf of the Parish Council. **Action TG**

- vi) Assets of Community Value – The Parish Council discussed registering The Rose and Crown, Memorial Hall and Charlton Playing Field as assets of community value.

**Resolved** that the matter not be progressed at this time and it be kept under review.

- vii) Village Parking – Following the receipt of a complaint, the Parish Council discussed the issue of drivers parking their vehicles on pavements in the village.

**Resolved** that a note be included in The Link asking drivers to park considerately in the village and not to block footpaths. **Action TG**

## 36/21 Parish Council Matters

- i) Parish Council Meetings, Post May 2021 – The Parish Council discussed confirming all of the decisions which had been made by the Clerk and Responsible Financial Officer under delegated authority, based on recommendations made by the Parish Council, since 7 May 2021.

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**Resolved** that all of the decisions which had been made by the Clerk and Responsible Financial Officer, under delegated authority, based on recommendations made by the Parish Council, since 7 May 2021 be approved.

- ii) Training – The Chairman reminded Councillors about the Parish Council's training policy and the need to undertake training courses.

**Resolved** that the report be noted.

### 37/21 Planning

- i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning applications and works to trees, which had been submitted to South Northamptonshire Council:

WNS/2021/1071/TCA - 1 The Walnuts, Main Street, Charlton

Walnut Tree in front garden - reduce height by 2.0-2.5m and shape. Carry out a 5% crown thin. Remove all arisings.

No objections

- ii) **Resolved** that, it be noted that, since the last meeting, the following planning application had been determined by South Northamptonshire Council's Planning Committee/Planning Officers. Committee/Planning Officers:

WNS/2021/1071/TCA - 1 The Walnuts, Main Street, Charlton

Walnut Tree in front garden - reduce height by 2.0-2.5m and shape. Carry out a 5% crown thin. Remove all arisings.

Approved

### 38/21 Finance

- i) Parish Council Income and Approval of Accounts for Payment - The Clerk submitted to the Parish Council, the income since the last meeting and the accounts to be paid.

**Recommended** that the income be noted and the following be approved for payment:

|  |          |
|--|----------|
| Theresa Goss – Salary and expenses for September and October 2021  |          |
| HMRC – Payments for September and October 2021                     |          |
| Keith Wilks – Grass cutting at playing field                       | £200.00  |
| Diana Sheasby – Ink for printing agendas and minutes               | £22.10   |
| West Northants Council – Election Costs                            | £1271.19 |
| Eon Energy Solutions Ltd – Street Lighting Maintenance to 30.09.21 | £107.99  |

- ii) Bank Reconciliation - Prior to the meeting, the Clerk had circulated the bank reconciliations as at 20 September 2021 for the Lloyds TSB and Unity Trust bank accounts.

**Resolved** that the bank reconciliation for the Lloyds TSB and Unity Trust Bank accounts be noted.

- iii) Budget Monitoring – The Parish Council considered the budget monitoring report from April to September 2021.

**Resolved** that the report be noted.

- iv) Bank Account Signatories – The Parish Council discussed the signatories on the Parish Council bank account.

**Resolved** that the Kevin Ridge be added as a signatory to the Parish Council bank accounts at Unity Trust Bank. **Action TG**

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**39/21 Correspondence** – There was no further correspondence.

**40/21 Meeting Dates** - The Parish Council noted the following meeting dates, all commencing at 7.30pm at the Memorial Hall, Charlton.

- 15 November 2021
- 17 January 2022
- 21 March 2021

**41/21 Items for the Next Agenda**

- Sign on playing field gate
- Poors Allotment
- Myers Close Play Area

(The meeting closed at 9.10pm)

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Signed, Chairman – 15 November 2021