

# NEWBOTTLE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 20 JANUARY 2025 AT 7.30PM

**PRESENT:** Councillor Michael Loggin Chairman; Councillors Linda Baker, Jordan Bolton, Mark Bracey, Kevin Ridge, Wayne Rule and Matthew Walsh.

**ALSO IN ATTENDANCE:** Two members of the public.

**64/24 Apologies** – Theresa Goss, Clerk and Responsible Financial Officer submitted her apologies because she was unwell.

**Resolved** that the apologies be noted.

**65/24 Declaration of Interests** – There were no declarations of interest.

**66/24 Minutes** - The minutes of the meeting held on 18 November 2024 were taken as read, duly adopted and signed by the Chairman.

**Resolved** that the minutes of the meeting held on 18 November 2024 be approved and signed by the Chairman.

**67/24 Matters Arising from the Minutes of 18 November 2024** – There were no matters arising.

**68/24 Chairman's Announcements** – The Chairman did not have any announcements.

**69/24 Open Forum** – It was reported that speeding through the village was again an issue and there had been a number of complaints on social media. However, it was noted that no residents were in attendance at the meeting to discuss the issue and the Clerk had not received any correspondence from residents.

The Chairman and Councillor Kevin Ridge had erected some 20mph advisory signage at the Farthinghoe Road end of village and at the bottom of the village.

Councillor Wayne Rule agreed to investigate the type of evidence which was required to support a request for permanent signs to be erected in the problem areas.

Councillor Wayne Rule also reported that the drain at the bottom of the Aynho hill was overflowing and had caused an accident in early January 2025 due to ice on the road. This has been reported to Anglian Water.

**70/24 Reports from Unitary Authority Councillors** – The Unitary Authority Councillors were not present and did not submit a report prior to the meeting.

**71/24 Village Matters**

i) Jetty Footpath – The Chairman advised that there had not been any progress with this matter and the Clerk would be asked to contact Sam Simons for an update.

**Resolved** that the report be noted.

ii) Playing Field and Pavilion – The Chairman and Councillor Kevin Rodge had cut back the ivy to allow a planning application to be submitted by the Playing Fields Association. However, there was no further update on the progress with the application.

**Resolved** that the report be noted.

## NEWBOTTLE PARISH COUNCIL

- iii) Myers Close Play Area – Councillor Jordan Bolton reported that circa £30,000 was required for new play equipment and obtaining grants was quite difficult. However, Councillor Bolton would pursue all grant funding opportunities.

**Resolved** that the report be noted.

### 72/24 Parish Council Matters

- i) Strengthening the Standards and Conduct Framework Consultation Survey – The Chairman reminded Councillors to submit their comments on the consultation.

**Resolved** that Councillors to submit their responses individually. **Action ALL**

### 73/24 Planning

- i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning application and works to trees, which had been submitted to West Northamptonshire Unity Authority: None
- ii) The Parish Council considered the following application:  
2025/0110/TCA  
Walnut House Main Street Charlton  
Tree works  
No objections
- iii) **Resolved** that, it be noted that, since the last meeting, the following planning applications had been determined by West Northants Unity Authority Planning Committee/Planning Officers: None

### 74/24 Finance

- i) Financial Matters – Prior to the meeting, a number of financial documents had been circulated to the Parish Council.

**Resolved** that:

- 1) the accounts for payment be approved, as detailed in appendix 1 to the minutes;
  - 2) the receipts since the last meeting, the uncashed payments & uncashed receipts and the bank reconciliation, as at 20 January 2025 for the bank accounts at Unity Trust Bank be noted; and
  - 3) it be noted that Councillor Matthew Walsh, as Councillor for monitoring the Parish Council's internal controls, will sign the uncashed payments list, the uncashed receipts list, the bank reconciliation as at 31 December 2024 and the Unity Trust bank statements for November and December 2024.
- ii) Budget Monitoring 2024/2025 – The Parish Council considered the budget monitoring report for 2024/2025.

**Resolved** that the report be noted.

- iii) Interim Internal Audit Report 2024/2025 – The Parish Council considered the Interim Internal Auditor's report for 2024/2025.

**Resolved** that the Interim Internal Auditor's report for 2024/2025 be noted.

### 75/24 Correspondence – There was no further correspondence.

However, Councillors wished long standing Parish Councillor Linda Baker a very happy 80<sup>th</sup> birthday and she was thanked her for all her hard work for the village, in her many different roles

The Councillors also wished the Clerk a speedy recovery.

# NEWBOTTLE PARISH COUNCIL

## 76/24 Exclusion of the Public and Press

**Resolved** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minute numbered 77/24 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

## 77/24 Grass Cutting Contract 2025/2026 – The Parish Council considered a quote for the grass cutting contract for 2025/2026.

**Resolved** that grass cutting contract for 2025/2026 be awarded to Mick Dempsey. **Action TG**

## 78/24 Meeting Dates - The Parish Council noted the following meeting dates, all commencing at 7.30pm at the Memorial Hall, Charlton.

- 17 March 2025
- 14 April 2025 (Annual Parish Meeting)
- 19 May 2025

(The meeting closed at 8.30pm)

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Signed, Chairman – 17 March 2025